

Tahi N4L Integration will only work with MUSAC running on Windows 2008 R2 server or above due to Tahi only supporting TLS1.1.

Setup to sync staff to N4L

N4L requires 2 new fields for staff to be included in the upload. Click the Details button.

Dossier Maintenance
Create or maintain a staff member's details and dossiers.

Currently listed staff members

- Coleman Andrea
- MUSAC Musac

Buttons: Delete, Add New, Print a List of Staff Members

Staff member's details

Surname: Coleman N4L

First name: Andrea N4L

Username: AC

Password: *****

Title: Miss

Email address: andrea@musac.io

Details: Details

Code: AC Class: Yr 1

School: Pukekohe High School

Buttons: Save Changes to this Member's Details, Adjust Group Memberships for this Member

Dossier Maintenance

Fill in the details, and Save Changes.

Dossier Maintenance
Create or maintain a staff member's details and dossiers.

Currently listed staff members

- Coleman Andrea
- MUSAC Musac

Buttons: Delete, Add New, Print a List of Staff Members

Further details

Preferred name: Andrea

Role: Non Teaching Staff N4L

Gender: Unspecified N4L

Registration: 123456 N4L

Date of birth: N4L

Enrolment date:

Leaving date:

Buttons: OK, Save Changes to this Member's Details, Adjust Group Memberships for this Member

Dossier Maintenance

Manual Sync

In Student Manager, click on **Open N4L...**

School Data Year - 2016

[Edit / Add Students](#)
[Printing](#)
[MOE Returns](#)

[Change Databases](#)
[Student Finances](#)
[Pastoral](#)

[Configure Settings](#)
[Utilities](#)
[Backup and Restore](#)

[Set Filter](#)
[Exit](#)

Full time	Part time	Pre-enrol	Leaver	Delete	Unknown	Filter Total
170	8	0	0	0	0	178

Total students : 178 / 253
 Current database : C:\secondary59\cm\cm.mdb
 Current Filter: Full time and Part time students

To search type name and watch top of student list

ENROL reminders
 There are students that require updating in ENROL.

Arrivers Awaiting Upload - 11
 Leavers Awaiting Upload - 74
 [Enrol / LMS](#)

N4L integration
[Open N4L...](#)

Tahi Data Synchronisation

N4L Endpoint URL:

N4L Username:

N4L Password:

CM Folder:

[Synchronise Data](#)

Synchronisation History

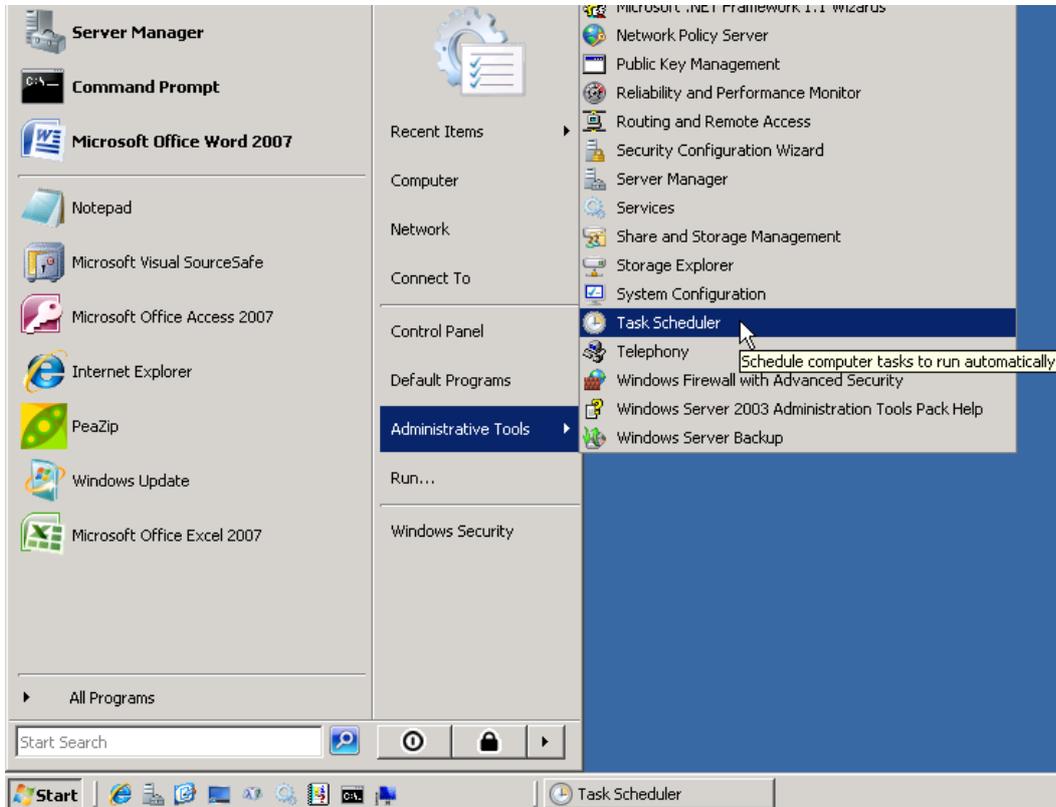
Uploaded	Type	Groups	Staff	Students	Result
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Enter your Username and Password.

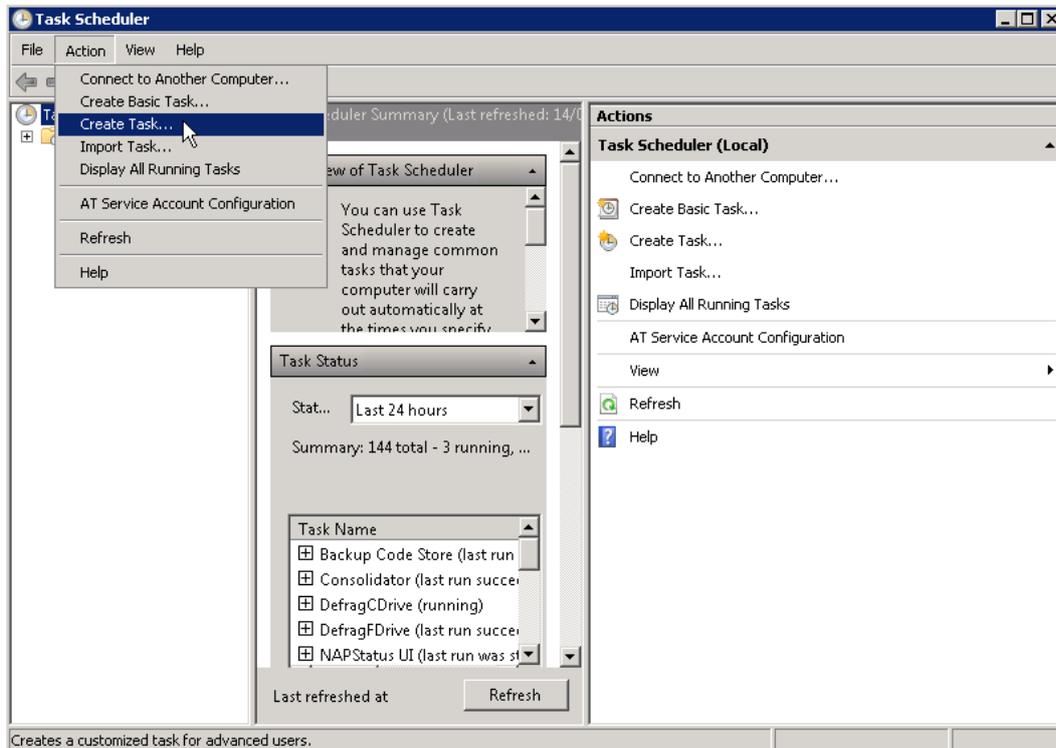
Click **Synchronise Data...**

Automatic Sync with N4L (scheduled task)

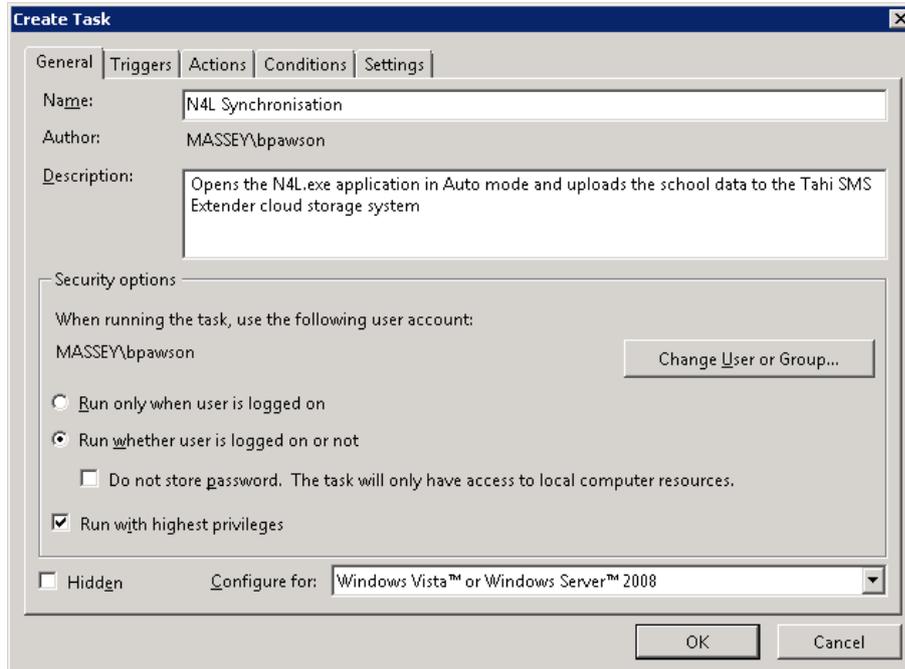
On the MUSAC server, open the **Task Scheduler**...



Click **Action** then select **Create Task...**

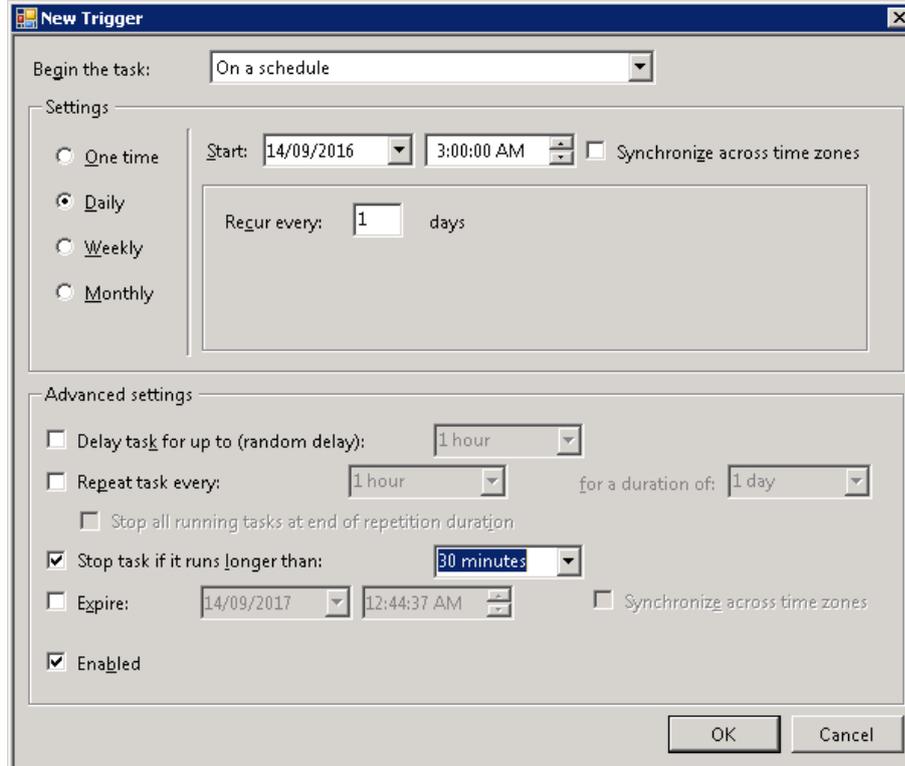


Enter a name and description for the task:



Select **“Run whether user is logged on or not”**

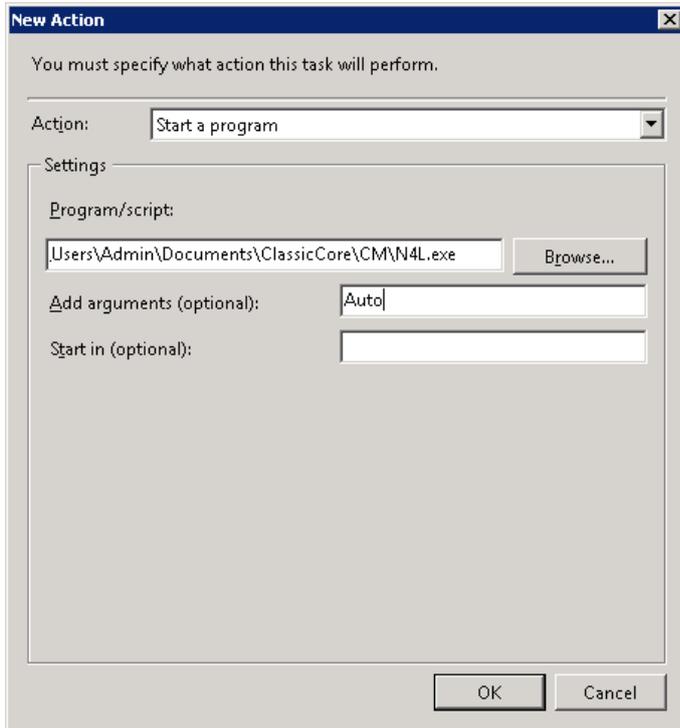
Click the **Triggers** tab, Click **New...**



Configure the trigger parameters as required (the above values will be suitable). Click **OK**.

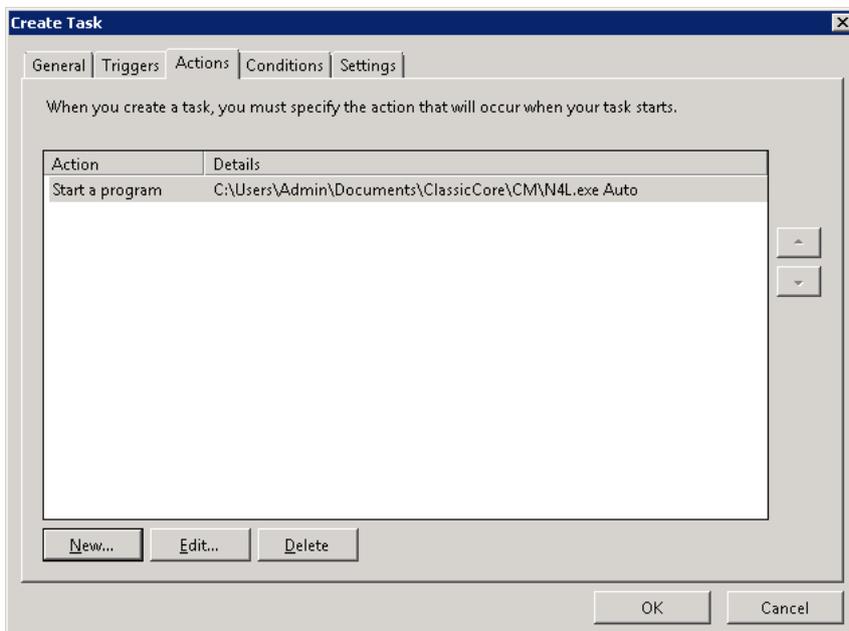
Some schools will want a twice daily upload, but in most cases a daily upload should be acceptable.

Click the **Actions** tab, Click **New...**

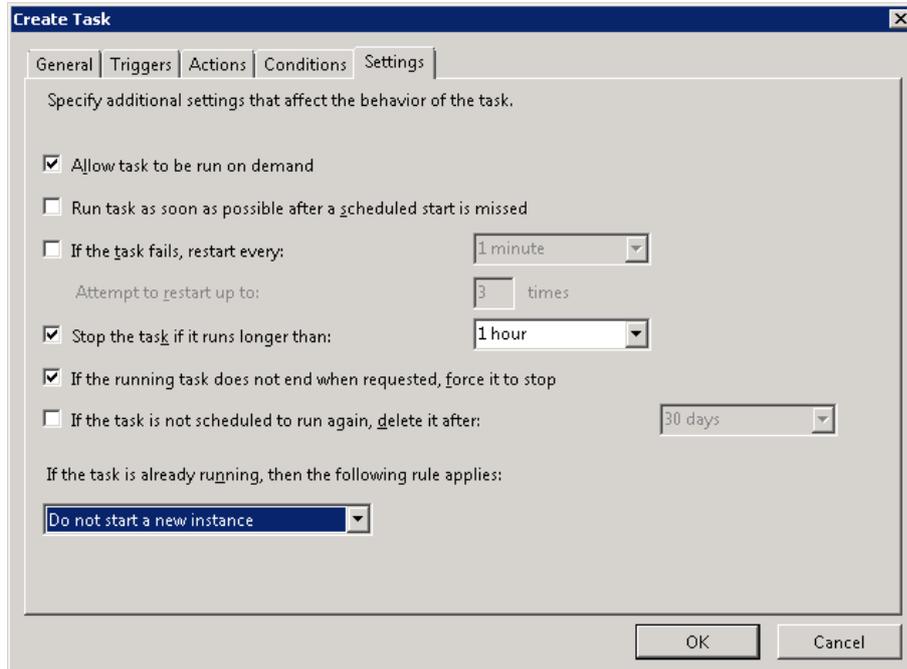


Enter the N4L.exe program location in the CM folder (or use **Browse...** and navigate to it).

Enter **Auto** into the arguments textbox, Click **OK**.



Click the **Settings** tab:



Configure the settings parameters as required (the above will be suitable), Click **OK**.



Enter a server admin username and password. The schedule should now appear in the task library.

