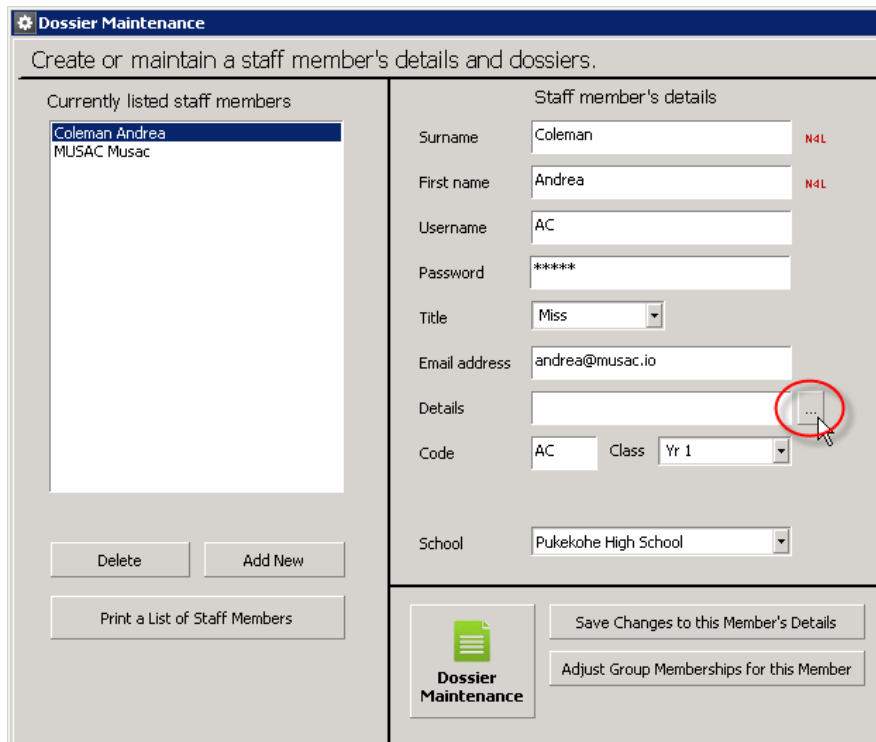


Tahi N4L Integration will only work with MUSAC running on Windows 2008 R2 server or above due to Tahi only supporting TLS1.1.

Setup to sync staff to N4L

N4L requires 2 new fields for staff to be included in the upload. Click the Details button.



Dossier Maintenance
Create or maintain a staff member's details and dossiers.

Currently listed staff members

- Coleman Andrea
- MUSAC Musac

Buttons: Delete, Add New, Print a List of Staff Members

Staff member's details

Surname: Coleman N4L

First name: Andrea N4L

Username: AC

Password: *****

Title: Miss

Email address: andrea@musac.io

Details: (highlighted with red circle)

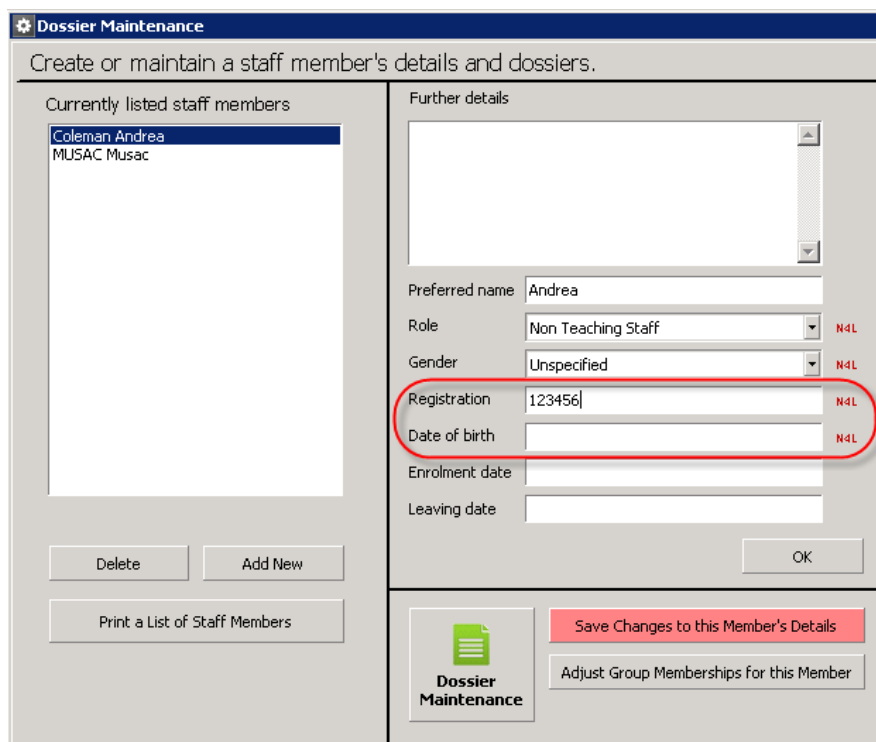
Code: AC Class: Yr 1

School: Pukekohe High School

Buttons: Save Changes to this Member's Details, Adjust Group Memberships for this Member

Dossier Maintenance

Fill in the details, and Save Changes.



Dossier Maintenance
Create or maintain a staff member's details and dossiers.

Currently listed staff members

- Coleman Andrea
- MUSAC Musac

Buttons: Delete, Add New, Print a List of Staff Members

Further details

Preferred name: Andrea

Role: Non Teaching Staff N4L

Gender: Unspecified N4L

Registration: 123456 N4L

Date of birth: N4L

Enrolment date:

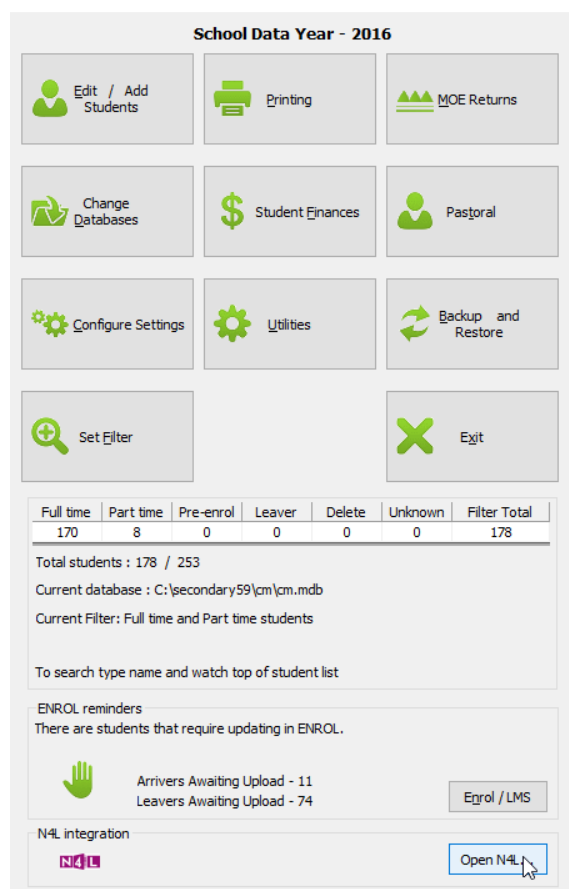
Leaving date:

Buttons: OK, Save Changes to this Member's Details, Adjust Group Memberships for this Member

Dossier Maintenance

Manual Sync

In Student Manager, click on **Open N4L...**



School Data Year - 2016

Full time	Part time	Pre-enrol	Leaver	Delete	Unknown	Filter Total
170	8	0	0	0	0	178

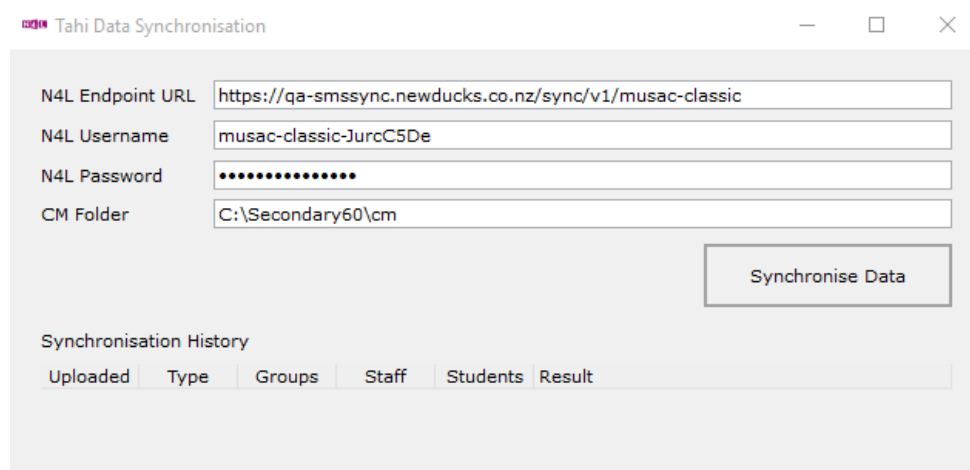
Total students : 178 / 253
 Current database : C:\secondary59\cm\cm.mdb
 Current Filter: Full time and Part time students

To search type name and watch top of student list

ENROL reminders
 There are students that require updating in ENROL.

Arrivers Awaiting Upload - 11
 Leavers Awaiting Upload - 74

N4L integration
 Open N4L...



Tahiti Data Synchronisation

N4L Endpoint URL:

N4L Username:

N4L Password:

CM Folder:

Synchronise Data

Synchronisation History

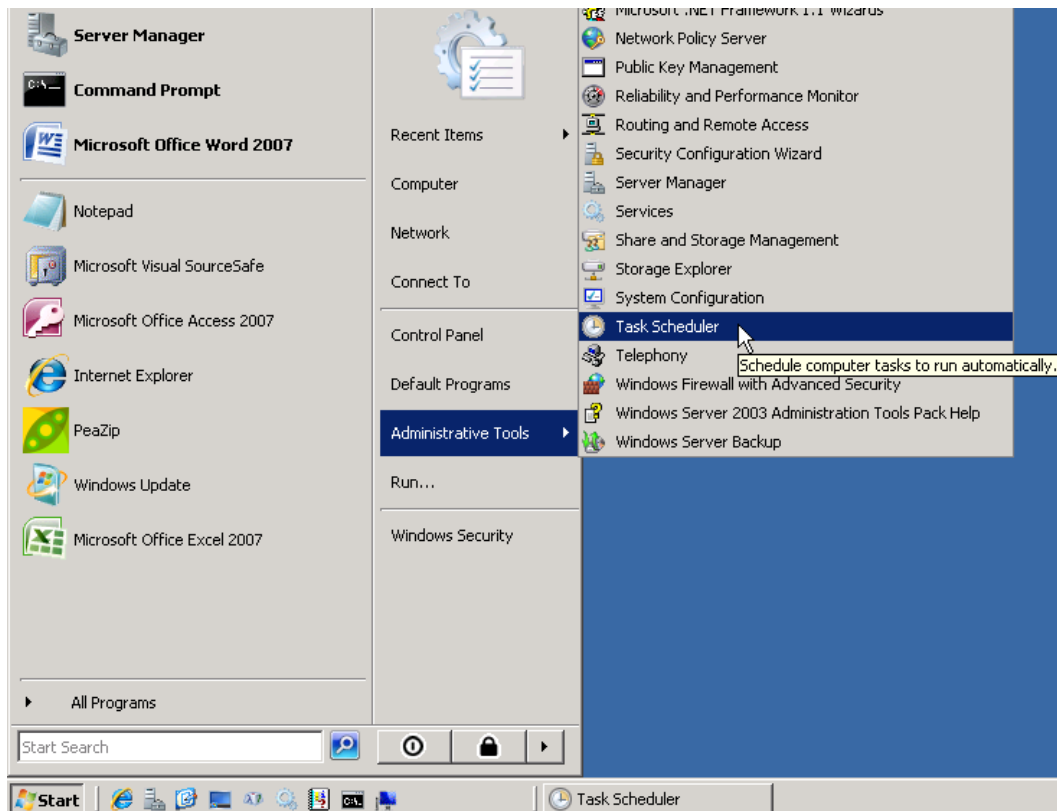
Uploaded	Type	Groups	Staff	Students	Result
----------	------	--------	-------	----------	--------

Enter your Username and Password.

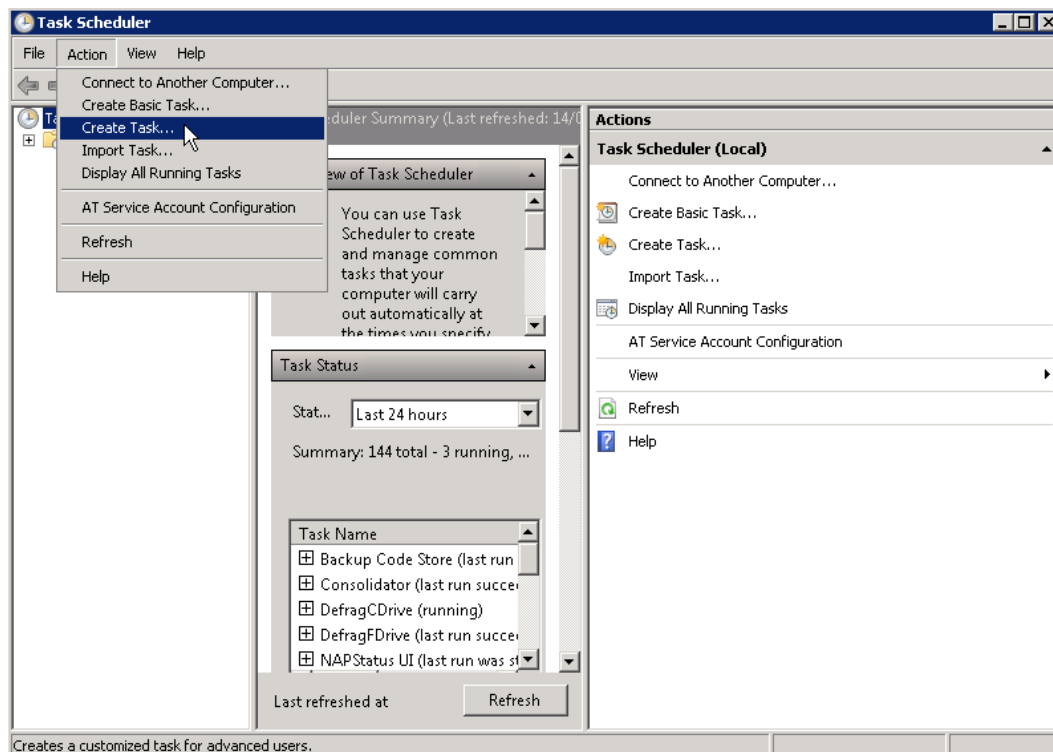
Click **Synchronise Data...**

Automatic Sync with N4L (scheduled task)

On the MUSAC server, open the **Task Scheduler**...



Click **Action** then select **Create Task...**



Enter a name and description for the task:

Create Task

General | Triggers | Actions | Conditions | Settings

Name: N4L Synchronisation

Author: MASSEY\bpawson

Description: Opens the N4L.exe application in Auto mode and uploads the school data to the Tahi SMS Extender cloud storage system

Security options

When running the task, use the following user account:
MASSEY\bpawson Change User or Group...

☐ Run only when user is logged on

☒ Run whether user is logged on or not

☐ Do not store password. The task will only have access to local computer resources.

☒ Run with highest privileges

☐ Hidden Configure for: Windows Vista™ or Windows Server™ 2008

OK Cancel

Select **“Run whether user is logged on or not”**

Click the **Triggers** tab, Click **New...**

New Trigger

Begin the task: On a schedule

Settings

☐ One time

☒ Daily

☐ Weekly

☐ Monthly

Start: 14/09/2016 3:00:00 AM ☐ Synchronize across time zones

Regur every: 1 days

Advanced settings

☐ Delay task for up to (random delay): 1 hour

☐ Repeat task every: 1 hour for a duration of: 1 day

☐ Stop all running tasks at end of repetition duration

☒ Stop task if it runs longer than: 30 minutes

☐ Expire: 14/09/2017 12:44:37 AM ☐ Synchronize across time zones

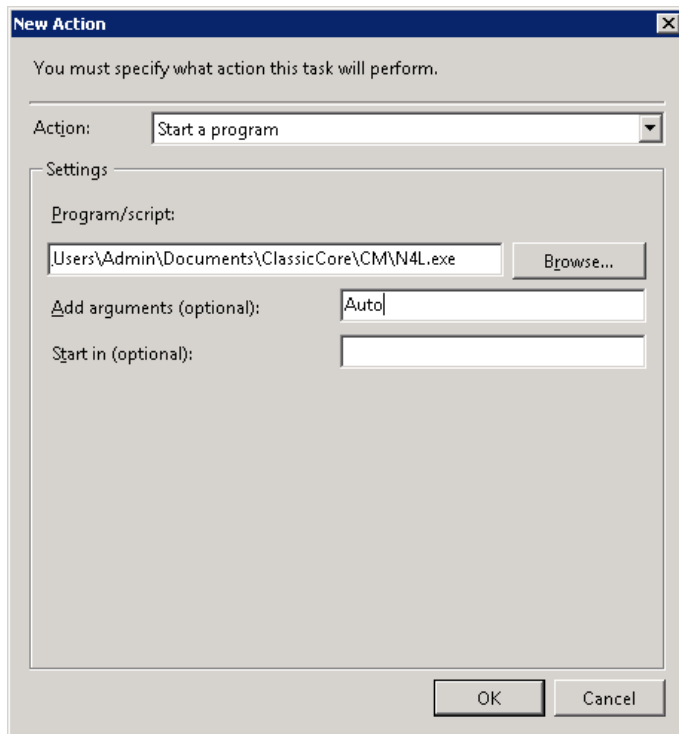
☒ Enabled

OK Cancel

Configure the trigger parameters as required (the above values will be suitable). Click **OK**.

Some schools will want a twice daily upload, but in most cases a daily upload should be acceptable.

Click the **Actions** tab, Click **New...**



New Action

You must specify what action this task will perform.

Action: Start a program

Settings

Program/script: Users\Admin\Documents\ClassicCore\CM\N4L.exe Browse...

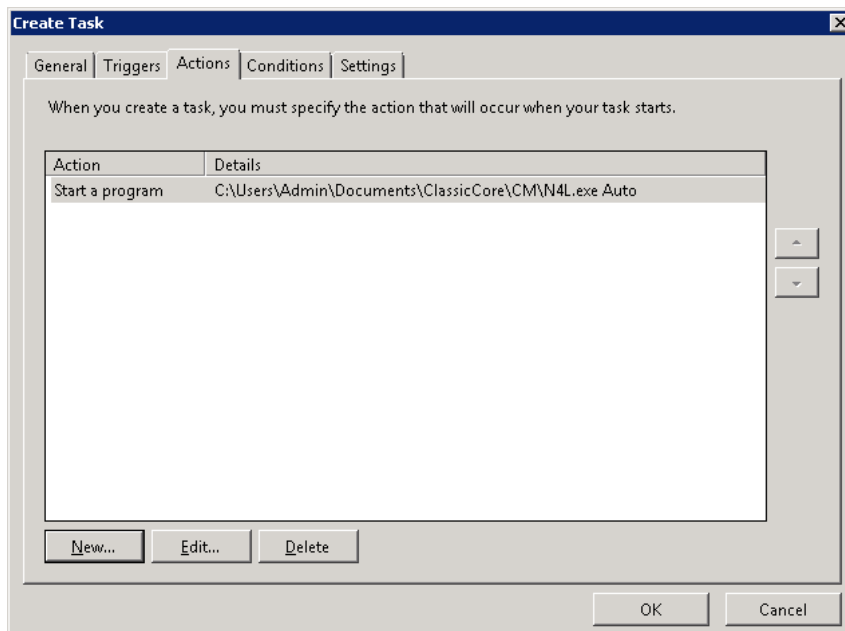
Add arguments (optional): Auto

Start in (optional):

OK Cancel

Enter the N4L.exe program location in the CM folder (or use **Browse...** and navigate to it).

Enter **Auto** into the arguments textbox, Click **OK**.



Create Task

General Triggers Actions Conditions Settings

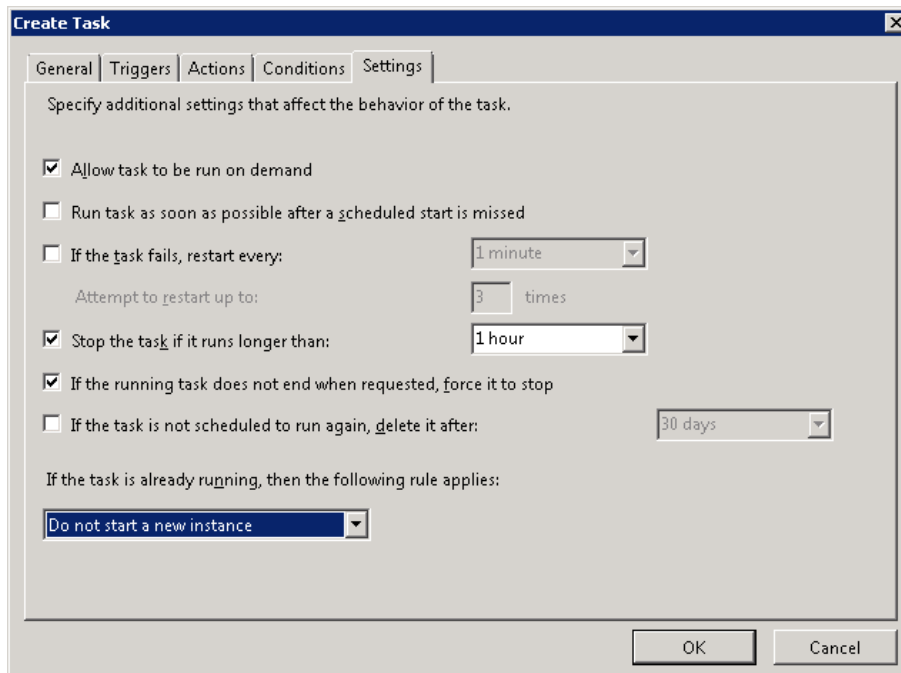
When you create a task, you must specify the action that will occur when your task starts.

Action	Details
Start a program	C:\Users\Admin\Documents\ClassicCore\CM\N4L.exe Auto

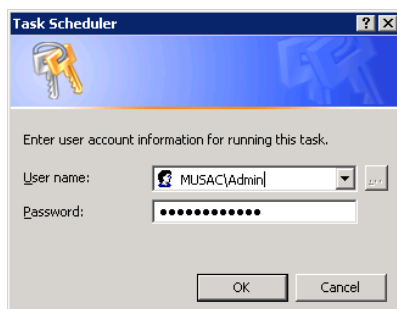
New... Edit... Delete

OK Cancel

Click the **Settings** tab:



Configure the settings parameters as required (the above will be suitable), Click **OK**.



Enter a server admin username and password. The schedule should now appear in the task library.

